

SEFWI AKONTOMBRA DISTRICT ASSEMBLY

APPROVED COMPOSITE ANNUAL ACTION PLAN FOR THE YEAR 2022

PREPARED BY:

THE DPCU

SEFWI AKONTOMBRA

APPROVED BY

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GABRIEL ADJARGO

DISTRICT CO-ORD. DIRECTOR

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HON. ISAAC ENTSIE

PRESIDING MEMBER

OCT. 2021

Secretary: Pln. Abdul-Razak Monyuu

COMPOSITE ANNUAL ACTION PLANS

1.0. Introduction

The Sefwi Akontombra District is one of the nine (9) Districts in the Western North Region created in 2008 by Legislative Instrument (LI) 1884. It is bounded on the East by Sefwi Wiawso District and Juaboso District to the North, Aowin Suaman to the South-East and Wassa Amenfi to the South-West. The District capital, Sefwi Akontombra is 69.0 km away from Sefwi Wiawso, the Regional Capital

This Annual Action Plan (AAP) for 20222 detailed specific activities that will be implemented from the broad programs and projects with the various funding sources. It also details the administrative and implementation arrangement to enhance participation and the effective implementation of the DMTDP.

2.0.Implementation Arrangement

For effective plan implementation, it is imperative to identify the various institutional and administrative issues to be dealt with. This will ensure efficient role casting, establishment of procedures and structures, which are necessary for the attainment of these development objectives. Detailed specific roles of the various stakeholders involved in plan implementation are indicated in table 2

Table 1. District Goals and Objectives

GOAL	OBJECTIVES	PROGRAM (PBB)	SUB-PROGRAM
1. Build a prosperous society	1. Enhance production and supply of quality raw materials.	Economic Development	Agricultural Development t
	2. Improve Business Financing	Economic Development t	Trade& Industry
2. Create opportunities for all Ghanaians	3. Ensure accessible, and quality Universal Health Coverage (UHC) for all	Social Services Delivery	Health
	4. Reduce the incidence of new HIV, AIDS/STIs and other infections,	Social Services Delivery	Health care services
	5. Enhance equitable access to, and participation in quality education at all levels	Social Services Delivery	Education
	6. Enhance access to improved and sustainable environmental sanitation services	Social Services Delivery	Enironmental Health
	7. Strengthen gender mainstreaming and implementation & social protection interventions in all sectors.	Social Services Delivery	Social Welfare

3. Safeguard the natural environment and ensure a resilient, built environment	8. Promote sustainable spatially integrated development of human settlements	Infrastructure Delivery	Spatial Development
	9. Improve efficiency and effectiveness of road transport infrastructure and services	Infrastructure Delivery	Workshop
	10. Improve access to safe, reliable and sustainable water supply services for all	Infrastructure Delivery	Water
4. Maintain a stable, united and safe society	11. Deepen transparency and public accountability	Management & Administration	General. Administration.
	12. Deepen political, financial and administrative decentralization	Management & Administration	General. Administration.
	13. Enhance security service delivery	Management & Administration	General. Administration.
	14. Improve decentralized planning	Planning & Budgeting	General. Administration
5. Mainstream emergency planning and preparedness into Ghana's development planning agenda at all levels to respond to potential internal and external threats (including COVID-19)	15. Improve forest ,protected areas and climate change resilient	16. Natural resource Management	Climate Change
	17. Promote proactive planning and implementation for disaster prevention and mitigation including covid-19 pandemic	18. Natural resource Management t	Disaster Management
	19. Enhance awareness creation about Covid-19 and	Social Services Delivery	Health care services

Table 2 Departments and Agencies Role in the MTDP Plan Implementation

S/N	Department/Agency	Role in Plan Implementation	Current Technical/Professional Capacity
1.	Department of Agric.	<ul style="list-style-type: none"> To provide extension services to the farmers. Undertake demonstration farms. To disseminate government policy on agriculture to farmers. To provide inputs to farmers 	Inadequate number of staff – especially extension service staff.
2.	Ghana Health Services	<ul style="list-style-type: none"> Undertake all matters relating to health and sanitation in the District. 	Lack of adequate transport and staff.

3.	Ghana Education Services	<ul style="list-style-type: none"> • Educate and train the children • Assist in the implementation of government policies in education 	<p>Inadequate teachers</p> <p>Inadequate educational infrastructure</p>
4.	Ghana Highway Authority Feeder Roads Roads	<ul style="list-style-type: none"> • To advise the District Assembly on the portion of the roads to be developed and to what stage. • To ensure the regular maintenance of all highways in the District and the construction of new ones as well. • Remove the weak slabs on the feeder roads and replace them with concrete or new ones. • Regular maintenance and rehabilitation of the existing feeder roads and construction of new ones. • Supervision of all District Assembly projects. 	<p>Lack of adequate staff and resources maintain roads and equipment.</p> <p>Reside outside the District.</p> <p>Lack of adequate plant and equipment.</p> <p>Reside outside the District.</p>
5.	Works Department	<ul style="list-style-type: none"> • Supervision of the construction and maintenance of all Government Buildings. 	<p>Poor state of vehicle and lack of other logistical support.</p>
6.	Forestry Commission	<ul style="list-style-type: none"> • Provide seeds and seedlings to farmers and institutions which would undertake the planning of wood lots. • Control the exploitation of the forest resources. • Help prosecute farmers who enter the forest reserves and also retrieve or reclaim the encroached forest reserves. 	<p>Reside outside the district</p>
7.	Department Of Town And Country Planning	<ul style="list-style-type: none"> • To advise the District Assembly on matters relating to the spatial organization of the District, especially on the location of structures, creation of markers, schools, open spaces, religious and recreation centers. 	<p>Inadequate logistical support.</p> <p>Reside outside the District.</p>
8.	Department Of Social Welfare & Community Development	<ul style="list-style-type: none"> • Work in collaboration the GES to rehabilitate the District disabled in the society to enable them acquire employable skills. • To educate the public on social issues like divorce and child delinquency, inheritance care for the old, disabled 	<p>Lack of means of trans-port and inadequate staff to supervise and maintain the projects.</p>

9.	Finance Department	Record, classify, report and also help in controlling all monies allocated for government projects.	Inadequate logistical support.
10.	Statistical Service Department	To improve statistical data for the monitoring and evaluation of projects	Lack of logistical support and residential accommodation.
11.	Information Service Department	<ul style="list-style-type: none"> • To disseminate necessary information to and from the communities in the public education campaigns in collaboration with NMP, NCCE and Electoral Commission. • To facilitate the dissemination of information and mails both within and outside the District. 	Lack of logistical support. (ie. Public Address Systems, Motorola, vehicle,
12.	Police And Courts	<ul style="list-style-type: none"> • Help prosecute offenders, especially those who encroach on the forest reserves, member of committees who would not participate in communal labour. • Engage on the maintenance of peace security. 	Lack of logistical support and office residential accommodation.
13.	Fire Service	<ul style="list-style-type: none"> • Train more fire volunteers. • Continue education of farmers on the use and importance of the preventive gadgets. 	Reside outside the District Lack of logistical support.
14.	Birth And Death Registry	<ul style="list-style-type: none"> • Educate the public on the need to register birth and death for planning particularly at the District level. 	Lack of logistical support.

3.0. Institutional Arrangement

To ensure effective implementation, the District Assembly intends to effect a comprehensive institutional and human capacity building for the various stakeholders who will be the vehicle for the implementation of the programmes and projects.

The District Assembly will strengthen co-ordination among the various departments, governmental and non-governmental agencies and also integrate and synthesize their priorities into the District Development Framework. This will be realized through involvement of Departments and Agencies in the project identification, selection and implementation, mid-year plan review workshop, departmental meetings and durbars.

The District Assembly would resource the departments that are currently in operation in the District through the provision of refresher courses, workshops and seminars, as well as motivation to raise their technical competence and commitment.

The two Area Councils capacities will be improved and resourced to perform their roles under Local Governance Act, (Act 936) of 2016.

In order to ensure increased community participation in plan implementation, the District Assembly will work towards enhanced collaboration between the Assembly and the Traditional Authority. At the local level, the traditional authorities, in collaboration with sub-District structures, play vital roles in the development planning process.

The District Assembly will intensify the tax awareness and education campaigns in the District to sensitize the people on the essence of paying taxes. Revenue collectors will be resourced, whilst capacity building seminars will be organized for them. Targets will be set for revenue collector and achievers awarded to serve as incentive, whilst sanctions will be instituted against non-achievers.

4.0. 2022 COMPOSITE ANNUAL ACTION PLAN

Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Timeframe (QUARTERS)				Cost			Program Status		Institution/Dept	
				1	2	3	4	GOG	IGF	Others	New	Ongoing	Lead	Collab
Management & Administration	Gen Admin.	1. Organize General Assembly Meetings	Akontombra	←	→			80,000	40,000	0.00			Cent. Adm.	Dep't.
Management & Administration	Gen Admin.	2. Procurement of Stationary and Consumables	Akontombra	←	→			30,000	10,000	0.00			Cent. Adm.	Dep't.
Management & Administration	Gen Admin.	3. Provision for payment of Utilities	Akontombra	←	→			10,000	50,000	0.00			Cent. Adm.	Dep't.
Management & Administration	Gen Admin.	4. Repair Official Vehicles and equipment	All Department	←	→			40,000	20,000	0.00			Cent. Adm.	Dep't.
Management & Administration	Gen Admin.	5. Gazette of byelaws	SADA	↔				20,000	10,000	0.00			Cent. Adm.	Dep't.
Management & Administration	Gen Admin.	6. NALAG Contribution.	SADA	←	→			15,000	0.00	0.00			Cent. Adm.	Dep't.
Management & Administration	Gen Admin.	7. Prov for Audit Committee	SADA	←	→			30,000	15,000	0.00			Cent. Adm.	Dep't.
Management & Administration	Gen Admin.	8. Embark on Anti- Corruption (NACAP) Activities	SADA	←	→			15,000	5,000	0.00			Cent. Adm.	Dep't.
Management & Administration	Gen Admin.	9. Provides Support for Area Councils	SADA	←	→			15000	10000	0.00			Cent. Adm.	Dep't.

Management & Administration	Gen Admin.	10. Payment of Transfer Grants	SADA	←					40,000	0.00				Cent. Adm.	Dep't.
Management & Administration	Gen Admin	11. Provision for Fuel and other general expenses	SADA	←					30,000	35,000	0.00			Cent. Adm.	Dep't.
Social services Delivery	Social welfare	12. Organize DPCU Monitoring/ Activities	District-wide	←					40,000	1,000	0.00			DPCU	Cent. Administration
Management & Administration	Planning & Budgeting	13. Embark on Plan/Budget Preparation & Related Activities	District-wide	←					25,000	5,000	0.00			Finance	Cent. Administration/
Management & Administration	Planning & Budgeting	14. Organize Town Hall Meetings & DCE visits	All Area Councils	←					15,000	10,000	1,500			DPCU/ISD	Cent. Administration/
Management & Administration	Human Resource	15. Organize Capacity Building for Staff and Ass Members	SADA	←					40,000	5,000	0.00			HR Department	Cent. Administration
Management & Administration	Human Resource	16. Provision for Workshops and Travels	As and where	←					25,000	2,500	0.00			Cent. Administration	HR Department
Management & Administration	Human Resource	17. Provision for Human Resource Activities	Akontombra	←						8,000	0.00			SADA	
Management & Administration	Finance & Revenue	18. Embark on Revenue Improvement Activities	SADA	←						15,000	0.00			Finance	Cent. Administration
Management & Administration	Finance & Revenue	19. Support for the Construction & Upgrading of Markets	Selected Comm.	←					25000	15000	0.00			DWD	Cent. Administration
Social Services Delivery	Health	20. Construction of Edewuakrom CHPS Compound	Edewuakrom	←					273,000	0.00	0.00			GHS	DWD
Social Services Delivery	Health	21. Completion of CHPS Compound	Yawkrom	←					59,725.61	0.00	0.00			GHS	DWD

Social Services Delivery	Health	22. Prov for Covid -19 Activities	District-wide	←→				80000	15000	0.00			GHS	DPCU
Social Services Delivery	Health	23. Construction of nurses quarter at Kofikrom	Kofikrom	←→				350000	0.00	0.00			GHS	DWD
		24. Construction of CHPS Compound	Aprogya	←→				350000	0.00	0.00			GHS	DWD
Social Services Delivery	Health	25. Construction of CHPS Compound	Kramokrom	←→				350000	0.00	0.00			GHS	DWD
		26. Completion of CHPS Compound	Tumuda	←→				82,098.41	0.00	0.00			GHS	DWD
Social Services Delivery	Health	27. Provision for District Response Initiatives on HIV / Malaria	District-wide	←→				25000	0.00	0.00			GHS	DPCU/DAC
Social Services Delivery	Education	28. My 1 st Day at School	District-wide	←→				20000	10000	0.00			GES	DPCU
Social Services Delivery	Education	29. Support to Needy but Brilliant Students	District-wide	←→					0.00	0.00			GES	Cent. Administration
Social Services Delivery	Education	30. Support for Mock Exams	District-wide	←→				25000	0.00	0.00			GES	CENT. ADM
Social Services Delivery	Education	31. Construction of 1No. 3 unit JHS Block with office and store	Asiekrom	←→				250000	0.00	0.00			DWD	GES
Social Services Delivery	Education	32. Construction of 1No. 3 unit JHS Block with office and, store	Bawakrom	←→				250000	0.00	0.00			DWD	GES
Social Services Delivery	Education	33. Completion of 1no. 3unit Classroom block	Betenase	←→				76,403.90	0.00	0.00			DWD	GES
Social Services Delivery	Education	34. Construction of 3-unit Classroom block with Office and Store	Sikanease m	←→				58,000.00	0.00	0.00			DWD	GES

Social Services Delivery	Education	35. Completion of 1no. 2unit Kindergarten Block with ancillary facility	Nsawora	↔				101,411.34	0.00	0.00			DWD	GES
Social Services Delivery	Education	36. Completion of 1No. 3-Unit Classroom block with office and, store	Chorichori	↔				8,485.98	0.00	0.00			DWD	GES
Social Services Delivery	Education	37. Completion of 1No. 3-Unit Classroom block	Ackaakrom	↔				127,354.01	0.00	0.00			DWD	GES
Social Services Delivery	Education	38. Completion of 1No. 3-Unit Flat for Teachers (Later converted to 9 unit flat)	Asanteman	↔				46,045.72	0.00	0.00			DWD	GES
		39. Construction of 3unit Classroom block with Office and Store (payment)	Eewuakrom	↔				26,884.45	0.00	0.00			DWD	GES
Social Services Delivery	Education	40. MP's Support for Community initiated projects in the District	District - wide	↔				25000	0.00	0.00			SADA	GES/GHS/AREA COUNCILS
Social Services Delivery	Education	41. MP's support for Youth Development	District-wide	↔				50000	0.00	0.00			Cent. Administration	GES/BACC
Social Services Delivery	Education	42. MP's support for Needy but brilliant students	District-wide	↔				80000	0.00	0.00			Cent. Administration	GES
Social Services Delivery	Env't health	43. Prov. For Edu. On environ. & Sanitation issues	District-wide					10,000	0.00	0.00			DEHU	DPCU
Social Services Delivery	Env't health	44. Provision for Fumigation	District-wide	↔				160,000	0.00	0.00			DEHU	DPCU
Social Services Delivery	Env't health	45. Acquisition of Final Refuse Disposal Site at Akontombra	District-wide	↔					15,000	0.00			DEHU/DWD	CENT. ADM
Social Services Delivery	Env't health	46. Provision for Sanitation Improvement Package(SIP)	District-wide	↔				180,000	0.00	0.00			DEHU	DPCU

Social Services Delivery	Social Welfare	47. Provision for LEAP beneficiaries	District-wide					46,047.42	0.00	0.00			SWCD	CENT. ADM
Social Services Delivery	Social Welfare	48. Provision for child right protection	District-wide					46,047.42	0.00	0.00			SWCD	CENT. ADM/N CCE
Social Services Delivery	Social Welfare	49. Support for social welfare activities	District-wide					3,166.11	5,000	0.00			SWCD	CENT. ADM
Social Services Delivery	Social Welfare	50. Support for people with disabilities (PWDs)	District-wide						73,675.87	0.00			SWCD	CENT. ADM
Social Services Delivery	Social Welfare	51. Construction of shed for housing social victims	Akontombra						80,000				SWCD	DWD
Social Services Delivery	Social Welfare	52. Construction of rehabilitation center							80,000				SWCD	DWD
Social services and Delivery	Social welfare	53. Organization of adult Education in the District							10,000				SWCD	GES
Management and Administration	Planning and Budgeting	54. Monitoring for School Feeding Program							10,000				GSFP desk	SWCD
Environmental and Sanitation management	Disaster prevention and management	55. Construction of 10 numbers boreholes	District wide					200,000	0.00	0.00			DWST	Works Dep't
Environmental and Sanitation management	Disaster prevention and management	56. Mechanization of 5 number Bore holes at selected communities	Selected communities					240,000	0.00	0.00			DWST	Works Dep't
Environmental and Sanitation management	Disaster prevention and management	57. Embark on tree planting exercise (10,000 trees) at various communities	District wide					50,000	0.00	0.00			DWST	Works Dep't
Environmental and Sanitation management	Disaster prevention and management	58. Conduct sensitization on the REDD+ activities district wide	District wide					40,000	0.00	0.00			NADMO	EHU/NC CE

Environmental and Sanitation management	Disaster prevention and management	59. Provide support for NADMO activities including relief items		←				→	20,000	0.00	0.00				NADMO	Cent. Administration
Infrastructure Delivery And Management	Infrastructure Development	60. Completion of 3 Bedroom Police Commander Bungalow	Akontombra	←				→	109,911.55	0.00	0.00				DWD	CENT. ADM
Infrastructure Delivery And Management	Infrastructure Development	61. Completion of 1No. 4-Unit Flat for Staff	Akontombra	←				→	290,062.30	0.00	0.00				DWD	CENT. ADM
Infrastructure Delivery And Management	Infrastructure Development	62. Completion of 1No. NHIS Office Complex	Akontombra	←				→	66,529.87	0.00	0.00				DWD	CENT. ADM
Infrastructure Delivery And Management	Infrastructure Development	63. Construction of Police Station (phase 2)	Akontombra	←				→	254,178.12	0.00	0.00				DWD	CENT. ADM
Infrastructure Delivery And Management	Infrastructure Development	64. Reshaping of 35km road district wide	District wide	←				→	245,000.00	0.00	0.00				DWD	SADA/F EEDER ROADS DPT
Infrastructure Delivery And Management	Infrastructure Development	65. Pavement for Akontombra lorry park	District wide	←				→	555,000.00	0.00	0.00				DWD	SADA
Infrastructure Delivery And Management	Infrastructure Development	66. Acquisition of land bands for the Assembly	Akontombra and Naswora	←				→	100,000	0.00	0.00				DWD	CENT
Economic Development	Agricultural Services and Management	67. Undertake monthly Market Reading from Akontombra Market		←				→	4,500	1,500					DSO	SADA
Economic Development	Agricultural Services and Management	68. collection of Administrative Data		←				→	500	300					DSO	SADA
Economic Development	Agricultural Services and Management	69. Develop a database for all registered business		←				→	2000						DSO	BAC

Economic Development	Agricultural Services and Management	70. Purchase of desktop, system unit, printer							5000			PROCUREMENT	DSO
Economic Development	Agricultural Services and Management	71. Address socio-cultural issues that limit women's access to extension services and agriculture education	District wide					3000.00	0	0		Agriculture	SWCD/BAC
Economic Development	Agricultural Services and Management	72. .support DDA/MIS to regional review meetings	District wide					0	2,000.00	0		Agriculture	Cent. ADM
Economic Development	Agricultural Services and Management	73. Improve access to agro-technologies (agric inputs)	District wide					5000.00	0	0		Agriculture	BAC
Economic Development	Ensure extensive agriculture activities 1	74. Agriculture Extension Agents (AEAs) Farm / Home Visits	District wide					14,400.00	0	0		Agriculture	BAC
Economic Development	Agricultural Services and Management	75. Monitoring/ Supervision of AEAs Farmers/Youth in planting for Food & Jobs programme by District Agric Officer (DDOs)	District wide					10,000.00	0	0		Agriculture	BAC
Economic Development	Agricultural Services and Management	76. Promotion of local Food processing, Nutrition and Home management by WIAD	District wide					3,800.00	0	0		Agriculture	BAC/SWCD
Economic Development	Agricultural Services and Management	77. Promote Rice Production through demonstrations Programmes of at least 1000 rice farmers in soil fertility and water management techniques in 12 selected communities by December 2022.	12 selected communities					7,500.00	0	0		Agriculture	BAC/SWCD

Economic Development	Agricultural Services and Management	78. Train 2000 farmers across the district in GAPs to improve yields from their crops, livestock's and poultry under the "Planting for Food and Jobs Programme"	District Wide					5,000.00	0	0			Agriculture	BAC/SW CD
Economic Development	Agricultural Services and Management	79. Train 10 Agric Extension Agents / DDOs in New / Emerging Agric Technologies and GAPs to enhance their Extension delivery methodologies	District Wide					6,000.00	0	0			Agriculture	BAC/SW CD
Economic Development	Agricultural Services and Management	80. Organize Farmers' Day Celebration	District wide					13,000.00	0	0			Agriculture	BAC/SW CD
Economic Development	Agricultural Services and Management	81. Facilitate the procurement of Office Equipment (computer and accessories) and working Tools for Agric Dep't	District Wide					22,500.00	0	0			Agriculture	Cent. Administration
Economic Development	Agricultural Services and Management	82. Organize Animal/Fish and livestock disease surveillance Treatment/Prophylactic	District wide					2,000.00	0	0			Agriculture	Cent. Administration
Economic Development	Agricultural Services and Management	83. Train at least 200 poultry farmers good husbandry practices in the District by the end of 2022	District wide					2,000.00	0	0			Agriculture	Cent. Administration
Economic Development	Agricultural Services and Management	84. Organize anti-rabies campaign/surveillance for at least 500 pets (dogs, cats & monkeys) in the District.	District wide					1,000.00	0	0			Agriculture	Cent. Administration

Economic Development	Agricultural Services and Management	85. Maintenance, renewal of insurance and road worthy for vehicle in the Agric Department		←					20,000			Agriculture	Cent. Administration
Economic Development	Agricultural Services and Management	86. Organize 2 technical review meeting and 6 bi-monthly staff meetings for the agric department		←					4,200			Agriculture	Cent. Adm
Economic Development	Agricultural Services and Management	87. Organize TEDMAG training workshops		←					3000			Agriculture	Cent. Administration
Economic Development	Agricultural Services and Management	88. To support DDA and staffs to attend meetings, workshops and conferences on trend of extension delivery		←					5000			Agriculture	Cent. Administration
Economic Development	Agricultural Services and Management	89. Organize Research Extension linkage planning session		←					2500			Agriculture	Cent. Administration
Economic Development	Trade, Tourism and Industrial development	90. Train 300 youth and women in employment skills	District wide	←				10,000.00				Agriculture	BAC
Economic Development	Trade, Tourism and Industrial development	91. Update database on all businesses in the district by end of 2021	District wide programme	←				10,000				DSO	BAC
Economic Development	Trade, Tourism and Industrial development	92. Organize periodic radio/Information center Programmes on BAC interventions in the district	District wide	←				2000.00				BAC	ISD
Economic Development	Trade, Tourism and Industrial development	93. Organize 2 Management and entrepreneurship trainings for the youth and other clients and SME sub-committee meeting	District wide	←				14,000.00				BAC	REP/SADA

Economic Development	Trade, Tourism and Industrial development	94. Support 25 youth with start-up kits to start business and provide REDF loan for 40 businesses	District wide					25,000.00		565,000.00		BAC	REP/SA DA
Economic Development	Trade, Tourism and Industrial development	95. formalize Business through RGD	District wide					0	0	16,000.00 (REP)		BAC	REP/SA DA
Economic Development	Trade, Tourism and Industrial development	96. organize financial literacy training and credit management for SMEs	District wide							5,000.00		BAC	REP/SA DA
Economic Development	Trade, Tourism and Industrial development	97. facilitation of 2 District Business fora	District wide					10,000.00				BAC	REP/SA DA
Economic Development	Trade, Tourism and Industrial development	98. Client monitoring program and business counselling	District wide					5,000.00		5,000.00		BAC	REP/SA DA
Management And Administration	General Administration	99. To showcase to the outside world the district developmental projects and other programmes on the media (eg Adom TV)	District wide					15,000.00	0	0		ISD	DPCU
Economic Development	Trade, Tourism and Industrial development	100. Organize data collection exercise on washing Bays within the District	Nsawora/ Akontombra					1,800.00	0.00	0.00		DSO	DPCU/B AC